



SUNY College of Technology

PROJECT SUNLIGHT REPORTING FORM

New legislation effective January 1, 2013 (enacted as part of omnibus ethics legislation Ch. 399, Part A, §4, L. 2011) establishes a database, "Project Sunlight," which makes available to the public data concerning individuals and firms who appear before State entities with respect to five categories of matters: (1) procurement of State contracts, (2) rate-making, (3) regulatory matters, (4) judicial or quasi-judicial proceedings, or (5) rule-making per the State Administrative Procedures Act. Given the nature of SUNY activities, we are most likely to be impacted in the area of procurement. We are required to report appearances by individuals and firms who appear before SUNY decision-makers or persons who advise decision-makers. Each time you have an appearance that must be reported, fill out the following form and return via e-mail to Peter McClain - mcclaijm@alfredstate.edu within three days of the communication/ appearance.

Date of Appearance: [ ] / [ ] / [ ]
MONTH DAY YEAR

Type of Meeting: (Check all that apply) [ ] In-Person [ ] Telephone [ ] Video Conference

Location of Appearance: [ ]
BUILDING, STREET, CITY, STATE, ZIP

Purpose of Meeting: [ ]
PROCURING, RATE MAKING, REGULATORY MATTERS, JUDICIAL, ADOPTION OF A RULE

Name of SUNY Contact and Affiliation: (SUNY SYS ADMIN, SUCF, CAMPUS)

Table with 3 columns: NAME, AFFILIATION, CAMPUS (IF FROM CAMPUS)

Company at Appearance: [ ]

Company Location: [ ]
CITY, ZIP ONLY (IF LARGE COMPANY, LOCATION THAT REPRESENTATIVE WORKS OUT OF)

Outside Representative at Appearance: [ ]
(E.G., COMPANY'S ATTORNEY, LOBBYIST)

Outside Representative's Location: [ ]
CITY, ZIP ONLY (IF LARGE COMPANY, LOCATION THAT REPRESENTATIVE WORKS OUT OF)

Name of Non-SUNY Contacts:

Table with 2 columns: NAME, AFFILIATION

For questions on whether or not Project Sunlight applies to your communications, please refer to the SUNY Compliance webpage on Project Sunlight as it applies to SUNY.

