

While we hope that you enroll at Alfred State, please note that the deposit refund policy is explained below.

1. Enrollment Deposit

- a. For students who are admitted into terms which begin between June 1 and Nov. 30, the enrollment deposit is refundable if a written request is postmarked on or before June 1.
- b. For students who are admitted into terms which begin between Dec. 1 and May 31, the enrollment deposit is refundable if a written request is postmarked on or before Nov. 1.
- c. Notwithstanding the refund dates established above, when a student is notified of acceptance after April 1 or Oct. 1, the advance deposit is refundable if both of the following conditions are met:
 1. The refund must be requested in writing within 30 days of date of acceptance.
 2. The refund must be requested in writing before the first day of classes in the term for which the advance deposit was paid.
- d. Students who have forwarded their deposits based on conditional acceptance by the college but who later have been found not acceptable are eligible for refund of the enrollment deposit.
- e. Students who withdraw to enter military service are eligible for refund of the enrollment deposit.
- f. Any deposits made prior to the completion of registration may be refunded if, in the opinion of the Student Records and Financial Services Office, extenuating conditions beyond the control of the student warrant such refund.

Refunds made under such conditions must be supported in the files by proper documentation.

2. Advance Room Deposit

- a. For students who are admitted into terms which begin between June 1 and Nov. 30, the advance room deposit is refundable if written application for refund is postmarked on or before July 1.
- b. For students who are admitted into terms which begin between Dec. 1 and May 31, the advance room deposit is refundable if written application for refund is postmarked on or before Nov. 1.
- c. Notwithstanding the refund dates established above, when a student is notified of acceptance after June 1 or Oct. 1, the advance room deposit is refundable if both of the following conditions are met:
 1. The refund must be requested in writing within 30 days of date of acceptance.
 2. The refund must be requested in writing before the first day of classes in the term for which the advance room deposit was paid.
- d. Students who have forwarded their deposits based on conditional acceptance by the college but who later have been found not acceptable are eligible for refund of the advance room deposit.
- e. Students who withdraw to enter military service are eligible for refund of the advance room deposit.
- f. Any deposits made prior to the completion of registration may be refunded if, in the opinion of the Student Records and Financial Services Office, extenuating conditions beyond the control of the student warrant such refund.

Refunds made under such conditions must be supported in the files by proper documentation.

(Note: All refund requests must come directly from the student.)