

**2021-2022 Emotional Support Animal Request Form**  
 FALL                       SPRING

**Deadlines:**

**Current Students deadline is June 1st for the Fall Semester and November 1st for the Spring Semester First Year Students deadline is July 1st for the Fall Semester and December 1st for the Spring Semester.**

*This Section of the Emotional Support Animal Request Form is to be completed by the Student making the request  
This application must be typed, please do not submit hand written answers*

**Please attach current, up-to date vaccination records for and a color photograph of the animal to this form.**

**Student Information**

Student Banner I.D. Number: #80-	Date of Birth:	Age:	Years
Name: Last                      First                      M.I.	Email:	@alfredstate.edu	

I am a (Check one):

- Current student requesting accommodations for the future academic year.
- New student applying for accommodations to begin my first semester.
- Current student requesting accommodations for my current housing placement

**Animal Information**

Type of Animal     Dog                                       Cat                                       Other:  
 Animal Name:                                      Color:                                      Breed:  
 How long have you/ your family had this animal?                                      Months

	Acknowledgement & Assumption of Responsibility	Initials
1.	I acknowledge comprehensive financial responsibility associated with the presence of my pet.	
2.	I acknowledge my full personal responsibility for the actions of my pet.	
3.	I agree to provide flea protection and assume full responsibility for necessary remediation	
4.	I agree to appropriately manage pet waste and to maintain a clean, healthy environment for my pet.	
5.	I have read and understand the <a href="#">Assistance Animal Agreement</a> (please provide a signed copy with this application)	

	I understand that this animal will be removed from Residence:	Initials
1.	If the animal is not under my direct physical control	
2.	If the animal's behavior is disruptive to its surroundings or other members of the College community	
3.	If the animal poses a direct threat to the health and safety of others	
4.	If the animal's presence fundamentally alters the nature of a program or activity	
5.	If I fail to comply with any of the responsibilities outlined in the Service Animal and Assistance Policy found on the Alfred State College website. Please click this link to view the <a href="#">Service Animal and Assistance Animal Policy</a>	

Students requesting disability related housing accommodations should first go through the standard Residential Services housing process.

**The Office of Residential Services reserves the right to take administrative action if deemed appropriate to resolve cases of disruption or risk to the community, individuals, or the animal. This could include by not limited to neglect, abandonment, or inability to take care of the animal properly. Each situation will be reviewed through individual assessment as deemed by the Accommodative Housing Committee.**

\_\_\_\_\_  
Student Signature

*(Signature authorizes release of your medical information to the Office of Accessibility Services)*

\_\_\_\_\_  
Date

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*This section of the Emotional Support Animal Request Form is to be completed by the Students Health Care Provider: This application must be typed, please do not submit hand written answers.*

Students Name:

Students Date of Birth:

1. What is the student's DSM-V diagnosis and what are the functional limitations this individual experiences due to this diagnosis?

2. How long and how frequently have you been working with the student regarding this diagnosis?

3. Please describe specific symptoms that may be reduced by this accommodative housing request?

4. Does the student have a follow-up appointment scheduled with your office?

Yes, if so when:

No

5. Is the student's disability temporary?

Yes

No

6. In your professional opinion, can you recommend any alternative accommodations to meet this student's need?

Please provide contact information, sign and date this questionnaire (below), and return it to:

**Campus Address**

Office of Accessibility Services  
Alfred State College  
10 Upper College Drive Alfred, NY 14802 Fax:  
607-587-3210  
Email: [Accommodativehousing@Alfredstate.edu](mailto:Accommodativehousing@Alfredstate.edu)

**Health Care Provider Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

License #: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**2021-2022 Emotional Support Animal Request Form** FALL SPRING**Emotional Support Animal Request Procedures**

Students who will be requesting support services must identify themselves to the Office of Student Accessibility Services. To verify eligibility, documentation must be provided that clearly indicates the presence of a disability that limits a major life activity, the functional impact of the disability on the pursuit of post-secondary education, and justification of the need for accommodations. The Office of Accessibility Services will determine eligibility for services based on the quality of the submitted documentation.

Students eligible for services/accommodations must meet with a disability counselor each semester. Student needs will be determined, put in letter form by a counselor, and delivered, by the student, to respective faculty.

If students fail to self-identify and/or provide adequate documentation of a disability, they will be unable to access services/accommodations. Early identification is encouraged.

When a student is desirous of a modified housing arrangement due to a physical, mental, medical, or psychological need, the student must submit this form and appropriate supporting documentation to the OAS office on the Alfred campus for review and consideration. That office, in conjunction with the Accommodative Housing Committee, when appropriate, will make a recommendation to The Office of College Housing regarding the request. All requests for housing accessibility accommodations must go through this process.

Students requesting disability related housing accommodations should first go through the standard Residential Life housing process.

The Office of College Housing will make every effort to accommodate housing requests for students who acquire a disability or medical condition after room assignments are made; however, some accommodations may be limited by housing availability.