



Career Development ToGo – Digital Packs [**NACE8** Competencies]

This ToGo pack includes a variety of resources to help you identify the [top 8 competencies](#) that ALL employers are seeking, regardless of industry.

The first step is to view the competencies and honestly assess which are areas of strength and areas of weakness for you. Areas of **strength** need to be clearly articulated on your résumé and during interviews! [see digital packs for résumés and interviews]. Areas of **weakness** are the areas you need to develop. You can start working on these by reviewing the info below, attending a workshop [check [JobLink](#) for upcoming presentations], researching, completing a webinar, etc.

Videos to help you get started – Click on the icons for videos that outline each competency. Want more info? You can find thousands of great videos on a variety of topics at our [CandidCareer](#) platform.

NACE8 – What are your strengths? What do you need to work on?



Critical Thinking is defined as the objective analysis and evaluation of an issue in order to form a judgment. Whether it's a CFO brainstorming way to finance a last-minute project or an intern calculating how many pizzas to order for the office party, critical thinking will always be a needed skill in your career.



Communication/Public Speaking - Imagine you just found out you have to give a 10-minute speech in front of three hundred people next week. For most of us, this news would bring a giant wave of panic. Not to worry! Check out our guide, "The Art of Public Speaking" for tips on how to give a great speech! Before you even hit the stage, put in the necessary prep work.



Communication/Non-Verbal - You've probably heard of nonverbal communication; things like eye contact and body posture. But were you aware of the effects it can have on your chances of landing a job or moving up in a company?



Teamwork/Collaboration – To be competent in the area you need to be capable of building collaborative relationships with colleagues and customers representing diverse cultures, races, ages, genders, religions, lifestyles, and viewpoints. Additionally, you need to be able to work within a team structure and negotiate and manage conflict.



Leadership - What are the qualities of a strong leader? What is the most effective leadership style? What does a great leader do that makes you want to follow them? We asked these questions and more to some of our recent alumni to both inspire and educate professionals just starting out in their careers.



Professionalism - What comes to mind when you hear the word "professionalism"? It's what separates you from the pack and catches the eye of management. We've been asking all our interviewees to define the word and whether we're asking a scientist or a tech entrepreneur, the answers were all unanimous. Check out what they had to say!



Work Ethic – There's a phrase that's becoming more and more common in today's workplace: "Your degree and technical skills will land you a job, but your work ethic will advance you." Work ethic is much more than simply showing up to your job and completing assignments. Our recent alums share the qualities that not only stand out to them but are often the qualities that are pegged for promotion the soonest!



Work Ethic/Business Etiquette - In this second part of our "Business Etiquette" series, Billy Glading and Crystal L. Bailey from the Etiquette Institute of Washington walk us through the do's and don'ts of business etiquette for workplace communication and how to avoid being "that guy".



Global/Intercultural Fluency – This article outlines the value of diversity and how to reach out and expand your own professional network.

Career Management – start with [PathwayU](#) & the [CDC](#)!



PathwayU

Check out this awesome platform to help guide you to your optimal career pathway.

Schedule an appointment with the CDC via [JobLink](#)

To schedule your mock interview or for help with any career related topic! We're here to help you.

[Career Development Center](#)
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