University Police Department

ALFRED STATE COLLEGE

GENERAL APPEAL FORM

INSTRUCTIONS:

- Submit original to University Police
- Retain copy along with your ticket
- **(5)** business days from the ticket issuance date to submit appeal
- Same ticket can only be appealed once
- The due date of the imposed fine will be held in abeyance, pending the final decision of the Appeal Panel
- You will be notified by email of the final decision

Name: _____ Campus ID: _____

Campus (Dorm or Department) location name: _____

Email address (if no College email account): _____

Ticket Information

Ticket Number(s): _____ Plate Number: _____

Ticket Date: _____ Time: _____ Where: _____

Parking Violation(s) Listed on Ticket: _____

Reason for appealing: _____

_____

_____

_____

_____

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_____

_____

_____

_____

I hereby acknowledge that all information provided is true and complete to the best of my knowledge:

Signature: _____ **Date:** _____

Part 2 (Completed by UPD)

Ticket Sustained ☐	Date:
Ticket Dismissed ☐	Initial:

AUTHORITY: The parking and traffic regulations set forth have been established pursuant to Trustees' Resolution 72-186 relating to vehicular and pedestrian traffic and parking so that an orderly pattern of motor vehicle control on campus may be achieved. The Vehicle & Traffic Law applies to highways, streets, roads, and sidewalks owned or controlled by the State University of New York.

Decision of appellate is in accordance with Section 362 of the Education Law, Chapter 148, Article 3, sanctioned by the Board of Trustees of SUNY as adopted by the College Council of Alfred State College.