College Council Meeting  
Thursday, August 16, 2012  
Allegany Dining Room  
9:30 p.m.

Present: Chair Patricia Fogarty, Mr. Charles Craig, Ms. Holly Hogan, Mr. Joseph Pelych, Mr. Joseph Petrick, and Mr. George Welch Sr.

Also Present: President Dr. John M. Anderson, Mr. Julian Dautremont-Smith, Vice Presidents Dr. Stephen Havlovic and Ms. Valerie Nixon, Interim Vice President Greg Sammons, Executive Director and Dean Mr. Craig Clark, Dean Dr. John Williams, Sr. Director of Marketing and Communications Ms. Debra Root, Faculty Senate Chair Ms. Karen Young, and Assistant to the President Ms. Tammy Conrad.

Excused: College Council members Ms. Carla Coch, Mr. James Cretekos, Mr. John Richardson, Mr. Ronald Nasea, and Mr. Wren Keber. Vice President Dr. Derek Wesley, and Dean Dr. Terry Tucker.

Introduction: Mr. Julian Dautremont-Smith, Chief Sustainability Officer

Mr. Dautremont-Smith provided an overview of his duties as Chief Sustainability Officer. This position ties in with our mission. Most SUNY Schools and Higher Education agencies have positions devoted to sustainability. One of the major initiatives he is working on is an assessment on how we are doing in sustainability. He is using the Sustainability Tracking Assessment & Rating System, which is an assessment tool being used by several hundred other campuses, to conduct an assessment of Alfred State’s Sustainability performance.

I. Call Meeting to Order- Chair Fogarty
Chair Fogarty called the meeting to order at 9:35 a.m.

II. Minutes from Previous Meeting- Chair Fogarty
There was a motion made by Mr. Charles Craig to accept the minutes from the previous meeting held on May 2, 2012. The motion was seconded by George Welch. The minutes were approved.

III. President's Comments/Updates-President Anderson
A list of president’s events was provided in the folders.

- President Anderson informed that we will explore the possibility of holding Commencement 2013 at the new stadium on our Alfred State Campus. He met with the Commencement Committee over the summer to discuss the details. This year’s theme will focus on veterans/military. Interim Vice President Sammons noted that he is working with an aircraft group in Geneseo to provide a flyover during our ceremony.
-Construction Update
Physical and Health Sciences (formerly Allied Health)-we are close to completion. We plan to hold classes there beginning August 27th. A Ribbon Cutting Ceremony will be held during Homecoming on Saturday, October 13th.

COSA Farm is coming along nicely. A Ribbon Cutting Ceremony will also be held during Homecoming on Saturday, October 13th.

The upgrade to the Veterinary Technology Center is progressing nicely. The new roof is on.

College Home-new zero energy home. We will break ground this fall with Wellsville students building the home.

Student Leadership Center is coming along nicely. We hope to provide a tour for council members during the Date Stone Ceremony in November.

Workforce Development Center is near completion. The President’s Society Dinner will be held there on Saturday, November 3, 2012.

-New Student Convocation 8/23/12
This year’s ceremony is very different. We will recite the principles of community with the students in the gym then move out to the athletic stadium. The new students will be given Alfred State t-shirts and stand on the athletic field to form the letter A. A class photo will be taken. A BBQ and Activity Fair will wrap up the event.

The Middle States Commission for Higher Education Reaccreditation process will start this fall in preparation for the audit in the spring of 2015. The Alfred State Self-Study is submitted to Middle States. Our Strategic Plan will tie into the self-study. A committee, co-chaired by Dr. Jayne Swanson, Associate Vice President for Academic Affairs and SUNY Distinguished Professor John Buckwalter, will be formed.

IV. Vice Presidents Updates (Brief reports only!)

Academic Affairs (Vice President Havlovic)
We are finalizing the agreement with Academic Alliance to provide our BSN (Bachelor of Science in Nursing) in New York City. We hope to have 10-12 students participate this fall.

We have received a Perkins Grant to fund mapworks again this year. We plan to expand the program to the entire campus. The mapworks program has helped to decrease the number of students on academic probation.

Deans Williams and Tucker visited China to explore possible study abroad sites for our students.

We have hired Dr. Heinrich Herman as the Chair of the Architecture and Interior Design Program. Chair Fogarty requested that he be invited to provide a brief overview of the program at a future College Council meeting.
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**Administration and Enrollment (Vice President Nixon)**

Vice President Nixon provided an update on enrollment. We are a little ahead in new student numbers and a little behind in continuing and returning numbers from last year. Vice President Havlovic’s work on retention is very helpful. We presently have nine programs on wait list. We added an additional Heavy Equipment Operations class.

The State has made a new financial system upgrade. We were recently one of the SUNY campuses selected for an audit of our travel records in Business Affairs. We did very well in the audit with very few recommendations for improvement.

Vice President Nixon provided a briefing on construction projects. She noted that the Peach Pit operations have been moved from Pioneer to what was the Main Attraction. The Main Attraction has been rebranded to a market and café’ venue called “10 Elm”. The planning study for the Ag Science Building has begun.

**Institutional Advancement (President Anderson for Vice President Wesley)**

This has been a great year for fundraising with $879,000 in cash and gifts in-kind for fiscal year 2011-12. This is approximately 20% higher than precious year totals.

We had 175 President's Society members for fiscal year 2011-12, which is an increase of 25 from last fiscal year. The Presidents Society Dinner will be held on November 3, 2012. Details will be coming out soon.

President Anderson and Vice President Wesley will be attending the CCS (Community Counseling Services) workshop in Albany on August 20-21, 2012. SUNY has retained their services. Alfred State may be looking ahead to a possible capital campaign on its campus as part of a system-wide SUNY effort.

Alfred State has use of a VIP box (from SLR Construction) at Coca Cola Field (home of the Buffalo Bison’s) on Friday August 24th. Members of the College Council are encouraged to attend. Suite opens at 6:00 p.m.--game is at 7:05 p.m. Please confirm attendance with Ms. Roxana Sammons (587-3930) in The Advancement Office.

Chair Fogarty encouraged all college council members to donate to the college. The goal is to have 100% participation from council members. This will encourage all of our boards to participate.

**Student Affairs (Interim Vice President Sammons)**

Interim Vice President Sammons reported on the leadership suites in the new Student Leadership Center. There 13 suites with 3 awarded. They will be presented at homecoming. The Assistant Director of the Student Leadership Center has been hired and will begin shortly.

An overview of housing renovations made over the summer was provided: Main Gate A, cosmetic in Burdick and Braddon Hall. RC Getman is the dorm that will pilot the pet program in the fall semester with 4 cats and 1 dog moving in.

President Anderson, Interim Vice President Sammons and Athletic Director Arroyo will attend the required orientation meeting this fall at the NCAA Headquarters in Indianapolis.
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The 2nd annual Campus-wide emergency drill will be held on August 31, 2012.

V. Committee Reports

**Academic Affairs** (Mr. Ronald Nasca-Excused)/Vice President Havlovic
The committee met today. They discussed: Map Works, Study Abroad initiatives, the Peer Instruction Pilot, Student Success Committee, and the discontinuation of AAS in Automotive Parts Technology.

**Administration & Enrollment** (Mr. John Richardson-Excused/Vice President Nixon)
The committee did not meet today. Vice President Nixon noted that we are working on the capital plan for residence halls. 2011-12 is the last 5 year plan. We are rolling it into a 6 year plan. We will update every year depending on our needs. We are looking to move the campus to satellite boilers.

**External Relations** (Ms. Patricia Fogarty/Vice President Wesley-Excused)
The committee did not meet today. Homecoming & Family Weekend will be held October 12-14, 2012. Ribbon cutting ceremonies for COSA and the Physical & Health Sciences Building are scheduled for Saturday, October 13th at 9 am and 10:30 am respectfully.

Ms. Debra Root announced that Ms. Tami Bacon, Public Relations Communications Specialist in Marketing & Communications, has been hired. She started working today.

**Student Life Committee** (Mr. James Cretekos-Excused/Interim Vice President Sammons)
The committee met today. They discussed: Title IX and age requirements for residence halls. A policy for residence halls is now in place.

VI. Constituency Reports

**Alumni** (Mr. Wren Keber-Excused)
No report.

**Association of Council Members & College Trustees** (Mr. Ronald Nasca-Excused)
Ms. Tammy Conrad reported that the Annual Act Conference will be held on the same weekend as Homecoming October 12-14, 2012 at Lake Placid, NY. At this time, Mr. Ronald Nasca is planning to attend. Council members, please let Ms. Conrad know if you plan to attend.

**Faculty Representative** (Mr. Joseph Petrick)
A faculty report to the College Council was provided.

There was an overview and discussion of shared services.

**Student Representative** (Mr. Tim Sinott-Excused)
No report.

VII. Unfinished Business

There was no unfinished business.
VIII. New Business

Civic Engagement Awards for Faculty-Vice Presidents Havlovic and Nixon
There was discussion regarding awarding the Civic Engagement award for Faculty at the Employee Recognition Luncheon in May rather than at Honor’s Convocation. This is a more appropriate event for the award. The council approved.

Campus Committee on Parking-Interim Vice President Sammons
The formal recommendations of the Campus Committee on Parking were provided to council for review. Interim Vice President Sammons explained the changes in detail. There was a motion to approve by Mr. George Welch. The motion was seconded by Mr. Charles Craig. All approved.

Deactivation of AAS in Automotive Parts Technology-Vice President Havlovic
This is a very low enrolled program that did not warrant continuing as an active program. We will offer some of these courses through Continuing Education. There was a motion to deactivate the program by Mr. Charles Craig. The motion was seconded by Mr. George Welch. All approved.

Rename the Heavy Equipment Operations Department-President Anderson
We would like to rename the Heavy Equipment Operations Program to the “Vern Billings Heavy Equipment Operations Program”. This was approved by the Development Fund Board at their meeting on July 25, 2012. There was a motion to approve by Ms. Holly Hogan. The motion was seconded by Mr. Charles Craig. All approved.

Open Discussion

President Anderson introduced the Alfred State’s updated Strategic Plan. A copy was provided in the folders.

Chair Fogarty requested a motion to move into Executive Session. Mr. George Welch made the motion to move into Executive Session. Mr. Charles Craig seconded the motion. All approved.

There was a motion to close Executive Session and end the council meeting by Mr. Charles Craig. The motion was seconded by Mr. George Welch. All agreed.

The meeting was adjourned at 11:50 a.m.

Recorded by:

Tammy Conrad
Assistant to the President