College Council Meeting  
Wednesday, December 9, 2009  
Allegany Dining Room  
9:30 a.m.

Present: Chair Ms. Patricia Fogarty, Dr. Melvin Chambliss, Mr. James Cretekos, Mr. John Hasper, Ms. Holly Hogan, Ms. Diane Martin, Mr. Ronald Nasca, Mr. Joseph Pelych, Mr. John Richardson, and Mr. Michael Smith.

Also Present: President Dr. John M. Anderson, Executive Assistant to the President Dr. Mary Condon, Vice Presidents Valerie Nixon, Dr. Steven Tyrell and Interim Vice President Craig Clark, Director of Institutional Advancement Dr. Daniel Barwick, Faculty Senate Chair Ms. Karen Young, and Assistant to the President Ms. Tammy Conrad.

Excused: Sr. Director of Marketing and Communications Ms. Debra Root.

Guests: Ms. Wendy Dresser-Recktenwald, Sr. Director Human Resources & Continuing Education.

RE: Survey Evaluations

Ms. Regina Pollard, Associate Professor

RE: SUNY Strategic Planning Process Overview

Chair Fogarty called the meeting to order at 9:50 a.m.

I. Minutes of Previous Meeting

The minutes of the last meeting, held on October 7, 2009, were presented for approval. A motion was made by Mr. Michael J. Smith to accept the minutes. The motion was seconded by Mr. John Richardson. The minutes were approved.

II. President’s Comments/Updates

- Survey Evaluations Ms. Wendy Dresser-Recktenwald
  In our Strategic Plan, we talk about doing survey evaluations for our 15-17 Management Confidential employees. This was a pilot program and continues to be a work in progress. Ms. Wendy Dresser-Recktenwald provided an update on how the program is now progressing for us to provide evaluations in a more effective manner.

College Council Chair Ms. Patricia Fogarty provided a brief overview as to how this issue transpired. She received sealed copies of the evaluations from the Faculty Senate Chair that were done last Spring. There was a concern from council members that the percentage of participation for these evaluations was low. Ms. Dresser-Recktenwald responded that we initially used ballot box which is a local survey tool that United University Professions Union (UUP) uses. We now have expanded the license to be able
to include more people to solicit for our evaluation process. It also should be noted that the Evaluation Survey is just one tool in the process of evaluation. Ms. Dresser-Recktenwald will relay the council’s concerns to the Evaluation Committee to use in preparing the upcoming evaluations for the deans. Our goal is to encourage more faculty and staff to participate in the survey evaluation process. We are launching the Deans’ evaluations this spring. The Committee is sensitive to how many surveys we have been done at the same time. We plan to stagger different groups/employees every 3 years or so. The Evaluation Committee is chaired by Professor David Kendall. There are approximately seven committee members.

- Budget

**2009-2010 mid-year budget cut**
Total amount of the cut is $610,000-we have planned for this cut by exceeding our budget target and energy conservation efforts.

**2010-2011**
Governor saying not going to fund negotiated salary increases. That is approximately $1 mil. So, the $610,000 + $157,000 last year we are looking at close to a $2 mil. Reduction for next year. The steps we have taken:
Held an Open Forum held on Wednesday, December 2, 2009, with very good attendance and participation. Some of the ideas received, and we continue to receive additional suggestions:

4 day work weeks
Eliminate deans
Turn down heat
Voluntary opportunity furloughs 10 month from 12
Over-enrollment
Small tuition increase
Advocate all funds budget process.
Look at Academic Programs and services
Energy conservation systems.

President Anderson advised that he is very optimistic that we are going to be able to handle this cut and still adhere to our strategic plan. Please feel free to contact him with any concerns or questions.

-Briefing of Updates
A list of President Anderson’s activities since the last council meeting, held on October 7, 2009, was distributed in the folders for review.
III. Vice President's Reports (Brief Reports only!)

**Academic Affairs (Interim Vice President Clark)**
Interim Vice President Clark reported that Mr. Thomas Dawson from the Technology Services Department will be working with Mr. Thomas Windus, our Director of Facilities on our energy savings efforts.

ACT award had three students attend the conference there were 5 total Arboretum project in Washington. Robert Asad gave a few minute overview about the project. They will be doing a larger project this spring. Articulate and well managed program.

The School of Applied Technology hosted the Taste of Wellsville on their campus on October 10, 2009, with the largest food ticket sales in its four year history, with the help of students, faculty, and staff. The event was very well attended.

Interim Vice President Clark commended Dr. Mary Condon, the faculty, and the Nursing students who volunteered their time to participate in various flu clinics in Allegany and surrounding counties. Council Chair Fogarty also commended Dr. Condon for participation in this initiative. She also asked her to provide a briefing on the clinics. Dr. Condon briefed the group and commented that many of the students indicated that this was a life altering experience.

Building Trades and the Alfred State administration are working on the development of a study in the south program, where students would take their course work and help rebuild homes in Mississippi and New Orleans.

Professors Fitzsimmons and Atkins took the student Dairy Judging Team (School of Arts & Sciences) to compete at World Dairy Expo on September 25, 2009. They won numerous awards and were invited to compete in June 2010 in Scotland!

Construction Management competition students (from the School of Management and Engineering Technology) took second place in the commercial construction division beating Penn State.

Interim Vice President Clark provided a brief program update. The BArch program is near completion at SUNY and should be on its way to the State Education Department soon. The BSN in Nursing should be the next to be approved. Both programs will be on the agenda for approval at the next SUNY Board of Trustees meeting in January 2010.

**Administration and Enrollment (Vice President Nixon)**
Vice President Nixon provided a brief update on enrollment. We are up 5% in applications from last year. We are ahead in New York City applications and SUNY and non-SUNY transfers.
The contract has been approved for the Facilities Master Plan. Four major projects are now in progress:

- Facilities Master Plan
- Allied Health Rehabilitation Project
- Center for Organic & Sustainable Agriculture (COSA)
- Student Leadership Center

**Institutional Advancement (Dr. Daniel Barwick)**

We recently received a nice pledge of $15,000 from a donor to assist in funding next year’s Homecoming.

The year-to-date report and report of Alumni Association activities was provided in the folders. Dr. Barwick provided a brief overview of these reports.

Dr. Barwick thanked the council for their support and passing the resolution, at the October meeting, regarding Council and Board support to the College. President Anderson commented that we continue to buck the trend for fundraising. While the National trend is down 21% in fundraising, we were up 19% last year and that percentage will be higher this year. Ms. Danielle White, our new Director of Annual Giving, will be starting at Alfred State College on Friday, December 11, 2009.

The President’s Society Recognition Dinner was held on October 24, 2009. This year we had a guest speaker, Ms. Crisitiana Panicco, President and Director from Sorrento Lingue International Language Institute, where we have an active study abroad program presently in place. Professor Jeffrey Johnston and some of the students who studied at Sorrento also spoke and provided a great presentation of the program and their experiences.

**Student Affairs (Vice President Tyrell)**

Vice President Tyrell briefed the group on the recent fire on Main Street in Alfred. Two of our students had property in the facilities. Other students were displaced. We had an outpouring from the community to provide for all of the students affected.

Vice President Tyrell visited New Orleans, Louisiana and Bay St. Louis, Mississippi with Professor Ellis and Interim Dean Richardson to explore development of a study abroad program for first semester senior building trade students in the Katrina-devastated Gulf Coast area. If the program is launched, it will be filed as a commitment of the Clinton Global Initiative.

The Student Leadership Center Design and Development Team hosted two program development sessions for the new facility (October, December, 2009). Over four hundred students have met with architects and members of the Team during those two sessions. A preliminary program draft will be available for review in the next few months.
Coach Gary Moore received two awards this fall. He was named Region III Men’s Coach of the Year & NJCAA National Division III Men’s Coach of the Year.

Council Chair Fogarty and President Anderson congratulated Vice President Tyrell on his recent selection to serve on a national task force that will look at developing a unified set of professional standards and knowledge competencies for student affairs professionals. The joint task force will look to unify professional standards that exist in the National Association of Student Personnel Administrators (NASPA), the American College Personnel Association – International (ACPA) and the Council for the Advancement of Standards (CAS). The three associations represent over 12,000 student affairs professionals and graduate program faculty in higher education.

IV. Committee Reports (If committee has met since last meeting)

**Administration & Enrollment (Chair Vacant)**

No report

**Academic Affairs** (Mr. Ronald Nasca)

Mr. Ronald Nasca, Chair reported that the Academic Affairs Committee met on December 2, 2009. Topics for discussion at the meeting were

- Scholarship Paper
- Academic Integrity Code
- Teaching assignment statistics
- New program development

Interim Vice President Clark will forward the Scholarship Paper and Academic Integrity Code to Mr. Nasca, who will send out to College Council for their comments before the next Academic Affairs Committee Meeting.

**External Affairs** (Mr. John Hasper)

Nothing to report.

**Student Life Committee** (Chair James Cretekos)

The Student Life Committee met this morning. Vice President Tyrell provided a brief update on the involuntary withdrawal policy. He reported that there is a gap in the policy. We need to add an appeal step. We will continue to review and update. The revised policy will be provided to the council for approval in the spring.

Vice President Tyrell provided an update on the pending possibility of moving our athletic program from NJCAA to NCAA. A conference call was held in November regarding eligibility issues. The committee that was put together to provide the feasibility report feels that it is in our best interest to wait a year to submit our request to make this change. Upon further discussion, the Council unanimously agreed to wait a year to move forward on this initiative. It was noted that during this year; however, we need to gather all the pertinent information necessary to make the move.
VII. Constituency Reports

Alumni (Ms. Diane Martin Excused)
No report.

Association of Council Members & College Trustees (Mr. John Hasper)
Mr. John Hasper reported that he attended the Association of Council Members and Trustees (ACT) Conference, held at the Otesaga Resort Hotel in Cooperstown, NY. Our nomination submitted by Professor Jeffrey Stevens won the ACT Student Initiative Award 2008-2009 from Alfred State College. This was the project for the United States National Arboretum (USNA) located in Washington, DC. The project involved the design and installation of a 1 Kw photovoltaic (PV, solar electric) system with battery storage. The students, escorted by Professor James Jerla, attended the recognition ceremony held during the ACT Student Award Luncheon on Saturday, October 24, 2009 during the ACT conference. Mr. Hasper proudly noted that our students and Professor Jerla did an excellent job of representing Alfred State College. Chair Fogarty thanked Mr. Hasper for attending the conference.

Faculty Representative (Dr. Melvin Chambliss)
Dr. Melvin Chambliss reported that an Executive Faculty Senate Meeting was held on December 8, 2009. Management Confidential surveys and Academic Integrity Code were topics for discussion at the meeting. Dr. Chambliss also reported that the Faculty Senate Chair has formed a committee to review the College calendar.

Student Representative (Mr. Michael Smith)
Mr. Michael Smith reported that a student rally “Rally in the Valley 2” was held on October 28, 2009 to protest NYS Governor David Paterson’s additional $90 million Funding cuts to the SUNY (State University of New York) budget. ASC students joined their peers across the state in raising their “many voices” on behalf of “one SUNY.”

VI. Unfinished Business
None

VII. New Business

SUNY Strategic Planning Process-Ms. Regina Pollard
Ms. Regina Pollard provided a brief overview of our Strategic Plan. Chancellor Zimpher implemented a small committee conversation phase. A “Group of 200” from all 64 campuses was formed by the Chancellor (composed of students, faculty, presidents, board members, etc.). Four representatives were selected from Alfred State College:

Dr. John M. Anderson, President
Ms. Patricia Fogarty, College Council Chair
Dr. Peter Giopulos, former Council & present Development Fund Board Member
Regina Pollard, Associate Professor
Specific topics for each conversation phase:

- Ensuring Economic Vitality & Quality of Life
- Education Pipeline
- Arts & Culture
- Diversity in the World
- Energy & Sustainability
- Quality of Place
- Health Affairs

Chair Fogarty noted that she would like to engage council in some of these areas as well. What can we do to assist the public schools (K-12) to better prepare students for college life. Ms. Hogan informed that schools are working hard to address issues/weaknesses regarding students being prepared for college. Data is being collected.

Ms. Pollard informed that all of the information regarding the SUNY meetings and progress made during this process is posted on the SUNY website (suny.edu). The site is also noted on the bottom of our Alfred State College website.

**Other Discussion**
President Anderson and Council Chair Fogarty thanked the council and cabinet members for all of their participation and hard work during the past year. President Anderson also thanked Mr. John Richardson for all of his assistance during the year in assisting with special projects (Rotary, Lions, etc. clubs).

The motion was made by Mr. John Hasper to adjourn the meeting. The motion was seconded by Mr. Ronald Nasca. All approved. The meeting was adjourned at 12:05 p.m.

Recorded by:

Tammy Conrad
Assistant to the President