



Family Newsletter 2009-2010



Message from the President

Dear family members of our students,

On behalf of Alfred State College, I welcome you as parents of our students to our circle of community. I am so pleased that your children have chosen to attend Alfred State College,

and I wish them much success, personal growth, and academic transformation while at the College. My daughter Shelley is an undergraduate, and so I know only too well some of the challenges you and your children face. I'm delighted, then, for this opportunity to share with you some information about the educational setting in which your children will spend the next phase of their lives.

I have spent many years at the College in a variety of capacities that will serve me well in my new role as president. As a teacher, adviser, and administrator, I can't help but feel a sense of humility and excitement about how Alfred State's past is reflected in our promising future. Most

of all, I am fortunate because Alfred State has an exciting future built on an honored past. This institution is over a century old – I follow a long line of distinguished presidents and hope to build on their successes.

Honoring tradition and embracing innovation has been accepted as a fitting theme for the College's Strategic Plan. Our planned future is one of innovation, sustainability, and service. Alfred State will become the model to which technology colleges across the country aspire. Among the many initiatives ASC is undertaking is our Wellsville Campus construction program which will produce green model homes that not only support the college and educate the public, but will produce graduates who are experts in green building techniques. In fact, within five years, Alfred State will produce more graduates who are prepared to move into "green collar" jobs than any other college of our size in the United States.

I know how devoted the faculty members are to the education of our students. I know, too, how dedicated the staff members are to a campus

that supports students, employees, and the community. And I know that your children will emerge from Alfred State College educated in both mind and spirit – skillful in their chosen field, yet inquisitive, tolerant, and ready to be lifelong learners and leaders.

I don't take the responsibility for educating your children lightly, and the rest of the College shares my view that students are not just a top priority – they are **the** top priority. I would welcome the opportunity to meet you and to hear about your experiences with the College. We're just a phone call away if you need us, and if you're going to be on campus, please let us know in advance so I can say hello.

Thank you again for sharing your children with us!

Sincerely,

John M. Anderson Ph.D.

For Your Information

- Short on cash? Personal checks or a personal check from a family member up to \$50 may be cashed at the Alfred Campus Book Store. An ATM machine is also located near the book store on the Alfred campus as well as in the Central Dining Hall.
- Residence hall rooms have a bed, dresser, desk, closet, and lamp for each person (extra-long twin bed sheets are needed).
- If a student is living on campus, it's a good idea to contact his/her future roommate once he/she receives notification of who this person is. That way they can decide who's bringing the TV, area rug, fan, etc.
- If you'd like to help your family member celebrate a special occasion while he/she is at Alfred, you can order a decorated cake by calling the Friendly's number on campus – (607) 587-4141.

Health Services

Alfred State College operates health centers on both the Alfred Campus and the School of Applied Technology Campus in Wellsville. Although the centers do not replace a student's personal physician, a wide range of health services is offered. These include treatment for minor accidents and illnesses; allergy injections; chronic illness monitoring; basic laboratory tests; and referrals, if necessary, to other facilities. Health educational programming is another integral part of Student Health Services. All of the above items are covered by the health fee which a student pays as part of the semester bill.

Should the need arise for off-campus medical treatment, many students are covered to some extent by their parents' or spouse's medical insurance. If not, a supplemental insurance plan is available through the College at a minimal cost. Information regarding the supplemental insurance is supplied with the student's bill or is available from Auxiliary Campus Enterprises and Services (ACES).

The Alfred and Wellsville Health Centers are staffed with a nurse practitioner and registered nurses. A doctor is available at both campuses by appointment only.



A Few Words from the Vice President for Student Affairs

I hope you will take a few minutes to read the following regarding some of the issues for which I believe we share a common concern.

I know that you have an interest in your student's continuing growth while he or she is at college. After working with college students for the last 25+ years, I know that the transition to college can be a challenging time not only for the student, but also for the parents. I hope that my comments help to alleviate some of your concerns.

Several years ago, the Academic and Student Affairs divisions adapted a set of *Principles of Community* for the Alfred State College family. We use this philosophy to guide us as a living and growing community. For your information, the *Principles* are listed in this newsletter.

I am sure that you are well aware of the problems which impact colleges and our nation in general. These include the use of

illegal substances and alcohol, personal safety, and other activities that are detrimental to all members of a community. The Alfred State College family is not immune or isolated from these types of issues. Acknowledging this, we continue to be proactive in responding to behaviors that jeopardize members of the College community and provide a wide variety of support services to assist students who are having difficulty in adjusting to the college environment.

For example:

- All residence halls are locked 24 hours a day. Residents use their building keys for entry; student security staff is available in each of the halls from midnight until 7 a.m.
- Residence halls are staffed by trained students living on each floor and a professional staff member who resides in each hall.
- University Police officers are available 24 hours, seven days a week to address emergency safety and health-related problems.

- Health Services (Alfred and Wellsville locations) provides students with access to health care professionals, including physicians, at no cost during scheduled hours.
- Violations of the College's Code of Conduct are addressed by all members of the Student Life and University Police staffs.
- A variety of support services is available to assist students who are attempting to address personal, financial, academic, and career development issues.

Remember, I am available at any time, should you have a question or need clarification of any issue.

My best to you and your son or daughter in the college enrollment process. If I can assist you, give me a call at (607) 587-3911 or e-mail me at tyrellsj@alfredstate.edu.

Dr. Steven Tyrell,
Vice President for Student Affairs

Student Financial Services

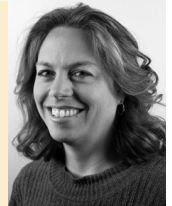
The Office of Student Financial Services is happy to hear that your child has decided to attend Alfred State College. The financial aid and billing process can be confusing, especially for first-time students. In order to make your experience as smooth as possible we would like to recommend the following:

- File the FAFSA (Free Application for Federal Student Aid) and TAP (Tuition Assistance Program for NY residents) applications as soon as possible after January 1 if your child will be starting at Alfred

State in the fall semester. If your child will begin his/her studies in the spring, file the applications right away.

- Respond quickly to any requests for information. If you do not understand what we are asking for, please call our office at 1-800-4-ALFRED and we will be happy to assist you.

Don't get caught in the last-minute rush to complete your financial aid or process your bill. Our friendly, knowledgeable staff is here to help with any of your questions. We look forward to your child's arrival on campus.



Jane Gilliland
Director, Student
Financial Services

Campus Safety

As the family member of a student about to begin college, you most likely have questions about the safety and security of the Alfred State campuses. The following information may help to answer some of your questions.

The centerpiece of Alfred State College's effort to provide and ensure a safe and secure environment is the University Police Department. The University Police Department, part of the New York State University Police, provides law enforcement, coordinates emergency services, enforces the Student Code of Conduct, and provides assistance for students on both the Alfred campus and the School of Applied Technology campus at Wellsville. The University Police Department is open 24 hours a day, 365 days a year, and may be reached at (607) 587-3999. The University Police officers are fully sworn police officers who meet the highest training standards and work closely with neighboring law enforcement agencies in order to maximize safety on campus.

Emergency "blue light" phones are found at several locations on campus, often in parking lots. The campus has an on-campus 911 system that

can be called from any on-campus phone. University police can also initiate emergency communications with students through the SUNY Emergency Alert system, a massive electronic notification system that utilizes e-mail, text, phone, and fax machines to send mass notifications to subscribers.

For students living on campus, our residence halls are locked 24 hours a day and only residents of that building have key or electronic card access to the building. The residence halls maintain professional staff (Residence Directors) and paraprofessional staff (Resident Assistants) who can assist students during emergencies and help notify University Police.

Since Alfred State College is located in a small town, there aren't as many outside influences which might be found in a more metropolitan area. Despite the lack of bustle, students should still use common sense in planning activities and always take ordinary precautions – such as locking their room door. This common sense, combined with the campuses' current procedures, will further help Alfred State College work towards continuing its excellent safety record.

Office of Career Development

The Alfred State Office of Career Development is available to help students in every step of their career path. Services include career counseling, resume/portfolio preparation, job search techniques, interviewing strategies, career fair preparation workshops, and assistance with transferring for an advanced degree.

The latest career development information can be found on the college Web site, www.alfredstate.edu. Click on "Current Students" and then on "Career Development."

Numbers to Know

Admissions	1-800-4-ALFRED or (607) 587-4215
Alumni	(607) 587-3931
Athletics	1-800-4-ALFRED or (607) 587-4361
Career Development	(607) 587-4060
Counseling Services	(607) 587-4050
Dining Services	1-800-4-ALFRED or (607) 587-4030
Health Center	(607) 587-4200
Library	(607) 587-4313
President	(607) 587-4010
Provost & Vice President for Academic Affairs	(607) 587-3913
Registrar	1-800-4-ALFRED or (607) 587-4796
Residential Life	1-800-4-ALFRED or (607) 587-4326
School of Applied Technology ..	(607) 587-3105 or (585) 593-6270
Student Activities & Orientation	(607) 587-4075
Student Financial Services	1-800-4-ALFRED or (607) 587-4253
The Learning Center	(607) 587-4122
University Police	(607) 587-3999
Vice President for Student Affairs	(607) 587-3911

Computing: Friendly Options for Making Connections

Alfred State College offers a variety of computing and networking options, but perhaps the most advantageous to you and your student, even if he/she is required to purchase a laptop, is the Computer Lifestyle Option.

Option 1. Computer Lifestyle Program:

Alfred State will rent your student a computer for a modest fee (one computer per residence hall room). This is a great option for the student who wants the convenience of a desktop computer to use 24 hours a day with “hassle-free” hardware and software support. If there are ever any hardware or software problems, a technician will come to the student’s room to repair or replace the faulty equipment or reinstall software. There is also a networked printer on every floor of the Computer Lifestyle areas.

All campus site-licensed software is made available to students in the Computer Lifestyle system, potentially saving you and your student hundreds of dollars in software costs. A sampling of this includes software such as Microsoft products, Adobe products, Court Reporting software, Pro-Engineer, AutoCAD, Oracle, “C” compilers, nursing software, ESRI, and Maple Mathematics software. The software will be installed if licensing permits.

The College has a limited number of Computer Lifestyle computers available on a first-come, first-served basis. For details about the program, please contact the Residential Life Office at (607) 587-4326 or the client services manager at (607) 587-4357.

Option 2. Purchase a laptop computer from the ACES Campus Store:

If your student is in a program requiring a laptop computer, you’ll want to be in contact with the ACES Campus Store by late spring or early summer. Students find the laptop option provides amazing freedom and flexibility in computing and network access through our wireless network, which is available throughout the campus. The College takes the guesswork out of buying a laptop by doing the research to find the best value at the lowest price. Please contact the ACES Campus Store at (607) 587-4020 for more information.

Option 3. Bring a computer or laptop:

If your student already owns a computer or laptop, he/she may bring it to campus. Students will need to purchase a wireless network card or a traditional 10 base T Ethernet card to connect to the campus network. We recommend they purchase one of the network cards we have tested for use with our campus network which

are available through the ACES Campus Store. If students plan to connect to the campus network, the computer must meet or exceed the following minimum standards: Pentium 4 class CPU, 1GB RAM, SVGA monitor, and 80 GB hard drive. For windows based computers, Technology Services recommends XP Pro, Vista Business, Vista Enterprise, or Vista Ultimate.

Please note that although we can assist in connecting your student’s personal computer to the network, repair service is not available for personally owned computers.

Option 4. General Access Laboratories:

Alfred State maintains three general access laboratories, open seven days a week, 24 hours a day. All software and services on the campus network are available in the general access laboratories.

Alfred State College has made sure there’s a way for all students to enjoy access to the campus network, including Internet, e-mail, and more. More importantly, Alfred State lets the students decide how they want to be connected!

For more information, please contact the Technology Services Help Desk at (607) 587-4357.

Alfred State College Principles of Community

As members of Alfred State College, we choose to be part of an academic community dedicated to those principles that foster personal and professional integrity, civility, and tolerance.

We strive toward lives of personal integrity and academic excellence – We will encourage in ourselves, and in one another, those responsible actions which lead to lives of productive work, personal enrichment, and useful citizenship in an increasingly interdependent world.

We commit to treat one another with civility – Recognizing that there will be differences of opinion, we will explore these differences in a courteous and forthright manner, always acknowledging individual rights to freedom of expression and association.

We support tolerance – We encourage those of all cultures, orientations, and backgrounds to understand and respect one another in a safe and supportive educational environment.

This set of principles set forth by the College is supported by policies including the Codes of Student Conduct and Academic Integrity.

Adopted by the Alfred State College Faculty Senate - 4/8/97
Adopted by the Alfred State College Student Senate - 4/8/97

Academic Excellence

Many factors are taken into consideration when students search for that special college that is just right for them. These might include college location, affordability, availability of particular sports programs, access to on-campus residence halls, variety of extracurricular activities, and many others. But one factor that should be at the top of every student’s list is the quality of the academic programs.

We at Alfred State College are proud that we have excelled in this area. The College is dedicated to providing students with the best quality education which will prepare them for work in a technological society or for transfer into baccalaureate programs.

Academic excellence is recognized and rewarded at Alfred State:

- Many scholarships are given to academically talented students each year including three scholarships which are part of the Alfred State Distinguished Scholars Program. These scholarships award up to free tuition, room (standard room, double occupancy), and board (meal plan) to top academic students.
- An honors program is available to incoming and current Alfred State students.
- Advanced standing is available for qualified high school students through challenge exams, long-distance learning opportunities, and formal agreements.
- Outstanding Alfred State students are inducted each year into a variety of honor societies.
- Each semester students who have earned a high grade point average are placed on the College Dean’s List.

Excellence applies to the faculty and professional staff at Alfred State as well. We’re proud that our faculty and staff includes 22 SUNY Chancellor’s Excellence in Teaching Award winners; 10 SUNY Chancellor’s Excellence in Professional Service Award recipients; 2 SUNY Chancellor’s Excellence in Librarianship Award holder; 2 SUNY Chancellor’s Excellence in Faculty Service Award winners; 2 SUNY Chancellor’s Excellence in Scholarship and Creative Activities Award winners; 7 SUNY Distinguished Teaching Professors; 2 SUNY Distinguished Service Professors; 1 SUNY Research and Scholarship Award recipient; 2 NYS/United University Professions Excellence Award winners; and numerous “Who’s Who” achievers.

This combination of recognizing excellence, attracting academically talented students, and quality among the faculty and staff has proved to be a winning combination and prepares students to “hit the ground running.”

Student Development Center

At times a student may need extra help with a particular course or a specific topic. Where should that person turn for help? A professor or academic adviser can be of tremendous assistance, but there's also a place on campus which houses a team of professionals committed to fostering the personal and academic growth of all Alfred State students. That place is the John O. Hunter Student Development Center (SDC), and some of the programs offered include

- **Educational Opportunity Program (EOP):** EOP provides additional academic and financial assistance to students meeting criteria explained on the SUNY application. EOP provides supplemental tutoring in math and science, advisement, peer tutoring, and guided study groups for EOP students.
- **Services for Students with Disabilities:** Accommodations are available for self-identified students with disabilities who provide appropriate documentation. Each semester, students must schedule a meeting with a disability counselor who will give the student a letter for each of his/her professors, listing appropriate accommodations. Services for students with learning disabilities may include but are not limited to academic assistance/advocacy, assistive technology for use and/or for loan, testing modifications, e-text/audio text books, and referral to other services.
- **Tutoring and Academic Skills Assistance:** Peer tutoring is available free of charge to all students. Peer and professional tutors are available in both The Writing Center and the math lab. Supplemental instruction groups are provided for historically difficult courses. Students can also request course specific peer tutoring.

Also located in the John O. Hunter Student Development Center are Counseling Services and the Career Development Offices where the primary objective is to help students derive maximum benefit, both personal and academic, from their college experience. The staff offers the following services and resources to assist students in meeting these objectives:

- **Personal Counseling:** provides an opportunity for students to explore their feelings and discuss any concerns in a confidential setting.
- **Career Development:** is available for students in every step of their career journey from career exploration to landing their first professional job.
- **Residence Hall Programs:** are held each semester on a variety of topics.
- **Intervention Service:** provides direct service to students in a situational crisis, gives them continuous assistance to resolve problems, and offers personal support through the experience.
- **The Alfred State Opportunity Program (ASOP):** is a special admission program designed to enhance the academically under-prepared student's opportunity to be successful. It allows for reduced course loads and for college preparatory and developmental courses to meet curricular prerequisites.

Checklist for Incoming Students

The following is information regarding items which your student should complete prior to the beginning of classes. While we hope this list will serve as a general guideline, the most important thing is to read carefully all information received from the College and respond if necessary.

- If interested in applying for financial aid, file the FAFSA form.
- Follow steps for living on or off campus. (Information found in acceptance folder.)
- Have college physical and return completed health form to Health Services Office.
- If taking college courses, send final, official transcript to the Admissions Office.
- Attend summer Orientation session. (Very important since the student will be registering for classes during Orientation!)*
- Pay semester bill by due date.

Other useful information:

Registration—New students register online during Orientation sessions in July.* Students will be given information regarding their math/English placements in order to register for appropriate courses. Students not attending Orientation will be e-mailed registration information in August. Students can print copies of their tentative schedules as soon as they have registered online. Students will meet with their faculty advisers on final Registration Day to pick up and discuss their "final" schedules. These final schedules will indicate if students need to process their bills with the Student Accounts Office.

Failure to process bills by the due date will result in classes being dropped. Students are considered "registered" when they have returned a completed health form to the Health Center, paid/processed their bill with Student Accounts, and picked up a final schedule.

Academic Adviser—Each student is assigned a faculty adviser within his/her program. The adviser helps students plan course work, reviews mid-term grades, and helps with answers to questions about personal academic goals, requirements, and academic regulations.

* Students who begin at Alfred State in January will receive registration information from the Registrar's Office in their acceptance folder.

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Check the Alfred State College Web site for a parents' page focusing on items of special interest to parents!

SUNY College of Technology
Office of Admissions
Alfred, New York 14802
1-800-4-ALFRED
www.alfredstate.edu

Alfred State